

TIGARD LIBRARY BOARD
MINUTES
March 9, 2006

Call to Order: 7:06 p.m.

Roll Call: Marvin Diamond, Brian Kelly, Ruthanne Lidman (alternate), Cecilia Nguyen and Suzan Turley. Staff: Margaret Barnes and Connie Martin.

Minutes: It was moved by Kelly and seconded by Nguyen to approve the minutes of February 16, 2006 as written. Motion passed unanimously.

Agenda Additions and Deletions: Room Use at the Library Policy added.

Call to the Public: None.

Monthly Report for February 2006: Cheryl Silverblatt retired February 3. Janet Weber was selected to fill a full-time children's librarian position in youth services. Marianne Tanner has been hired to fill the half-time children's librarian position. Circulation figures were up 13 % in February. Volunteer hours have substantially increased by 30-40% over 2004.

The Adult and Youth Services departments continue to offer a variety of programs for the public. The program with Sharan Newman, author of *The Real History Behind the Da Vinci Code* drew in 100 people. To help celebrate African Heritage month, the library offered Nii Ardey & Ekome an African drumming and dancing event. Internet use on Sundays is up considerably. Work will begin soon to equip the library for wireless access. The library received 2300 surveys from February 5-18. Barnes distributed circulation comparisons that were generated by Linda Parker, Circulation Manager. A map of the governance of Oregon Public Libraries for 2006 from State Librarian, Jim Schepke was presented to the Board. There are 131 public libraries in the state of Oregon.

Policy Review: Barnes presented a draft policy for Room Use in the Library. This policy outlines rooms available for public use, descriptions and rules for use. The policy also lists library rooms restricted from public use. Kelly moved to approve the Room Use in the Library policy and send to the City Attorney for review; if no changes are identified, the policy will then be sent to City Council for consideration, seconded by Diamond. Motion passed unanimously.

WCCLS: The Executive Board which is comprised of City Managers, has authorized working with a consultant to conduct a scientific phone survey of Washington County residents. This survey will be conducted the last week of March. Questions will be asked about library services and satisfaction of services provided county-wide. This is one more step in preparation for the possibility of including an operating levy on the

November 2006 ballot. The suggested levy rate is between 12 and 17 cents per \$1,000 assessed value. Barnes indicated more information will be available at the April Board meeting.

Joint Meeting with City Council: The Library Board will meet with City Council April 18, for their annual meeting. After lengthy discussion, the Board will expand on four main areas for Council. The Board will highlight various areas of the collection; getting acquainted with services the library provides, review statistics, present the Library's annual survey results and express the importance of keeping the quality of library services available for the public. Final preparations will be discussed at the April 13 Board meeting.

Board Communications: Kelly indicated his representation on the Citizen Committee Involvement Team (CCI) is going well. The CCI is progressing in their mission. However, he is not sure if he would like to continue as the representative for the Library Board. Representation on this committee will be discussed at the April meeting.

Lidman mentioned an article in the ACLU newsletter about libraries and pre-employment drug screening tests. Barnes will pass the article on to the City's Human Resources Department for review.

Other Business: None.

Adjournment: The meeting adjourned at 8:30 p.m.

The next meeting is scheduled for April 13, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.